

RECURRING PAYMENT OPTION

- **Recurring Payment**

This is a payment plan that you can control. You can establish recurring payments of any amount for the duration of your choice using your credit card or your bank account. E-mail notifications will be sent for all transactions authorized through the recurring payment system. You will have the ability to login to your recurring payment plan account to monitor activity or make changes as necessary.

You are responsible for keeping your payment and account information accurate. The University will not be held responsible for insufficient funds, expired credit cards, or the monitoring of payment amounts.

- **To Enroll in a Recurring Payment Plan**

Select the **ENROLL** button from the [Robert Morris University Illinois Payment Center](#) site using your Student ID and RMU Login. You will need to supply additional contact information, create a new Login ID and Password, answer security questions, and supply your credit card or banking information.

- **To Access Your Recurring Payment Plan**

After enrollment, select the **LOGIN** button from the [Robert Morris University Illinois Payment Center](#) site using your new Login ID and Password that was established during your initial enrollment in the plan.

- **For Assistance**

Please send a message to billing@robertmorris.edu or call **217-357-3256** for assistance with the initial enrollment in a recurring payment plan, or to make other changes to your plan.