

Students (and/or Parent PLUS loan borrowers) who borrow for the first time through the Federal Direct Stafford Loan Program must complete a **Loan Agreement for a Subsidized/Unsubsidized Loan (MPN)** in order to receive their Direct Loan funds. The MPN authorizes Robert Morris University Illinois to credit the Direct Loan funds to your RMU student account.

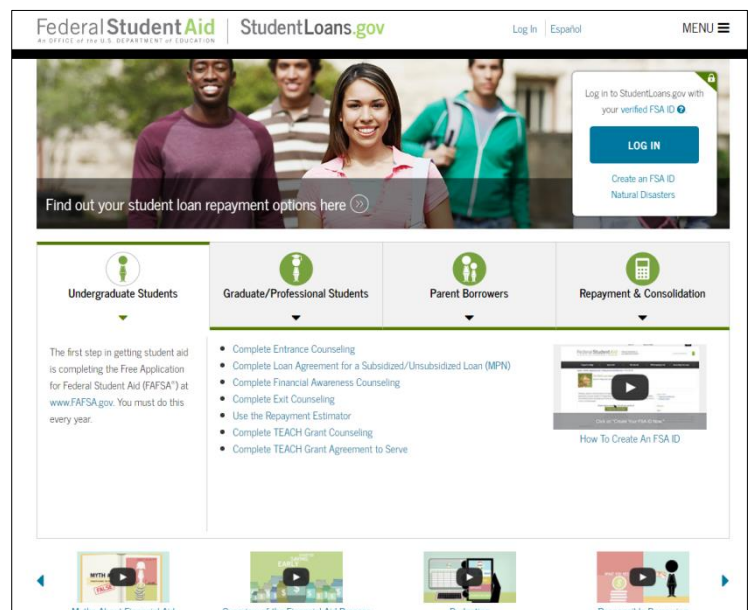
If you are a first-year student/parent and a first-time Direct Loan borrower, you must also complete the required Direct Loan **Entrance Counseling** on the U.S. Department of Education's studentloans.gov website. This interactive counseling session will help you understand your loan responsibilities.

As a loan borrower, you must complete BOTH of these items prior to your first day of classes in order for your loan funds to be processed in a timely manner.

Once you complete the MPN, you will not have to complete another Direct Loan Promissory Note for the duration of your RMU education.

To Complete Your MPN:

1. Go to studentloans.gov (Be sure to use the .gov extension and not .com).
2. Select **Complete Loan Agreement for a Subsidized/Unsubsidized Loan (MPN)**.
3. Sign in using your U.S Department of Education FSA ID and follow the instructions for completing a new MPN.
4. Be sure to select Robert Morris University Illinois as your school.



To Complete Entrance Counseling:

1. Once completed with MPN, go back to the home page and select Complete Entrance Counseling.
2. Entrance Counseling is an interactive activity. You will be asked a series of questions throughout the steps to Completion. HINT: All the answers are found above the questions!

What You Will Need to Complete the MPN and/or Entrance Counseling:

- Your Department of Education FSA ID and your FSA ID Password
- Your permanent address and telephone number
- Your driver's license number (if applicable)
- Names, addresses, and phone numbers for two references