

401 S. State Street • Chicago, IL 60605 • TEL: 312-935-4077 • FAX: 312-935-4043 • EMAIL: financialaid@robertmorris.edu

The information requested on this form is needed to process your application for financial aid for 2018-2019. Complete this form and return it to the address above within 30 days. All submitted information must include the student's RMU ID number.

Student's Name (Last, First, M.I.)

RMU ID Number (required)

Email Address

INSTRUCTIONS

- If an independent student --OR-- the parent of a dependent student did not, or will not, complete a 2016 tax return, complete the information below.
- We will also require:
 - Copies of all W-2 forms for 2016
 - A Verification of Non-Filing Statement (for Independent Student --OR-- Parent of Dependent Student) from the IRS dated October 1, 2017 or later.
 - To request this online: www.irs.gov/individuals/get-transcript
 - To request this by mail, complete form 4506-T: www.irs.gov/pub/irs-pdf/f4506t.pdf
 - General information: www.irs.gov/individuals/tax-return-transcript-types-and-ways-to-order-them

COMPLETE APPLICABLE SECTION(S) IF ANYONE HAS NOT COMPLETED A TAX RETURN

Independent Student and/or Student Spouse (check one):

- I have filed a 2016 tax return with the IRS.
- I have NOT filed a Federal Income Tax Return and am not required to do so. List all sources of income for 2016, attach information noted in the instructions and sign/date this form and submit to our office.

Source of Income	Dollar Amount	W-2 Attached (Required)
	\$	<input type="checkbox"/> Yes <input type="checkbox"/> No
	\$	<input type="checkbox"/> Yes <input type="checkbox"/> No
	\$	<input type="checkbox"/> Yes <input type="checkbox"/> No
	\$	<input type="checkbox"/> Yes <input type="checkbox"/> No
	\$	<input type="checkbox"/> Yes <input type="checkbox"/> No

I am/we were not required to file a 2016 Federal Income Tax Return, and have attached the appropriate documentation.

Student Signature _____ Date _____

Spouse's Signature (if applicable) _____ Date _____

Parent(s) (check one):

- I have filed a 2016 tax return with the IRS.
- I have NOT filed a Federal Income Tax Return and am not required to do so. List all sources of income for 2016, attach information noted in the instructions and sign/date this form and submit to our office.

Source of Income	Dollar Amount	W-2 Attached (Required)
	\$	<input type="checkbox"/> Yes <input type="checkbox"/> No
	\$	<input type="checkbox"/> Yes <input type="checkbox"/> No
	\$	<input type="checkbox"/> Yes <input type="checkbox"/> No
	\$	<input type="checkbox"/> Yes <input type="checkbox"/> No
	\$	<input type="checkbox"/> Yes <input type="checkbox"/> No

I am/we were not required to file a 2016 Federal Income Tax Return, and have attached the appropriate documentation.

Parent Signature _____ Date _____

Parent Signature (if applicable) _____ Date _____

2016 FEDERAL INCOME TAX FILING REQUIREMENTS

 This Information is from irs.gov

 Amounts listed are for people under the age of 65; if you are over 65, please visit irs.gov

For most people, a tax return must be filed with the Internal Revenue Service (IRS) if their 2016 income was at least:

Single dependent student: (Your parents or someone else can claim you)	\$6,300 (earned income)	Married, Filing Separately	\$4,050 (gross income)
Single, if claiming self	\$10,350 (gross income)	Head of Household	\$13,350 (gross income)
Married, filing joint return	\$20,700 (gross income)	Qualifying Widow(er) with dependent child	\$16,650 (gross income)